**南臺科技大學商管學院全球經營管理碩士班修業規定（113學年入學適用）**

**Requirements for Students of the Global Master of Business Administration, STUST**

| **項目****Requirements** | **說 明****Descriptions**  |
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| **修業年限****Duration of Study** | 1-4年1-4 years |
| **應修學分數****Minimum Course Credits** | 依據入學時序表規定Please refer to your curriculum for the details.  |
| **必修課程****Obligatory Credits** | 依據入學時序表規定Please refer to your curriculum for the details. |
| **先修課程****Prerequisite Courses** | 依據入學時序表規定Please refer to your curriculum for the details. |
| **學術研究倫理教育課程****Research Ethics Education Online Program** | 研究生需線上修讀學術研究倫理教育課程(https://ethics.moe.edu.tw/)，線上通過測驗後臺灣學術倫理教育資源中心會發予修課證明；研究生進行論文計畫書審查前需取得臺灣學術倫理教育資源中心修課證明。Graduate students must finish the Research Ethics Education Online Program (https://ethics.moe.edu.tw/) and pass the course final exam, getting the certificate of the Research Ethics Education Center before raising the thesis proposal hearing. |
| **Turnitin 論文原創性比對系統操作說明會****Turnitin Plagiarism Prevention System Workshop** | 研究生的學位論文需透過本校圖書館 Turnitin 論文原創性比對系統產生 Turnitin 論文原創性報告，論文原創性報告之比對結果須低於20%。Turnitin 論文原創性比對系統操作說明請報名參加圖書館舉辦之「研究生圖書館電子資源利用講習」。Graduate students should upload their thesis on our library Turnitin Plagiarism Prevention System for original check and get the similarity report. The similarity index shall be below 20%. For more Turnitin information, please join the Library Electronic Resource Workshop.  |
| **論文指導教授****暨****論文構思頁審查****Thesis Advisor** **&****Thesis Research Plan Evaluation** | 研究生請先自行構思至少兩個研究方向，並先行瀏覽相關老師的學術背景後，檢陳「論文研究構想頁(Form1-1)」。待確認找到指導老師後，請老師簽署「指導教授同意書(Form1-2)」。**此兩文件應於入學後之第二學期開學前繳交至系所辦公室；如有困難，最遲必須於第二學期第十八周前繳交。通過審查者，所辦將會發送論文構思審查通過信。違規者將影響其申請獎學金續領資格評核。**Graduate students may prepare at least two research fields of concentration, browse concerned faculty members’ academic information, and write up the “Form1-1 Thesis Research Plan” in advance for potential professor(s)’ preview. After confirming finding a professor to be the advisor, please request your advisor to sign the " Form1-2 Advisor Agreement Form". **The two Forms shall be submitted together to the GMBA office before your second semester classes begin in principle, no later than the final (18th) week of your second semester if you encounter difficulties. For those who pass the thesis research plan evaluation, the GMBA office will send an approval letter by email. Violators will affect their eligibility assessment for scholarship renewal.** |
| **論文計畫書審查****Thesis Proposal Hearing** | 1. 研究生最遲應於申請學位考試三個月前通過符合各學術單位專業領域之論文計畫書審查。**三張經評審之論文計畫書審查表(Form 2)需於畢業學期之*開學第1周星期五前*繳交至系所辦公室，逾期不予受理學位考試申請。**
2. 欲申請者需備妥相關資料，向所屬指導老師提出申請。準備給指導老師的相關資料包含: (1)「論文構思審查通過信」、(2)「論文計畫書(至少含摘要與前三章) 」(3)「論文計畫書審查表(Form 2)」。
3. 審查方式是由指導教授推薦二位專業領域相符之校內專任助理教授職等以上教師，共三人，組成「專業領域審查小組」，以審查計畫書是否符合專業領域。論文計審書審查表經二分之一（含）以上審查委員簽名同意(一人簽核一張)，即為審查通過；如審查不通過，須於一個月後才可再提出申請，每學期最多兩次審查。
4. Graduate school students must pass the departmental thesis Proposal Hearing Review in their area of specialization at least three months before applying for the Degree Exam. **Three filled and evaluated copies of the Thesis Proposal Evaluation Form (Form 2) must be submitted to the GMBA office before the first week-Friday of the semester of graduation, after which NO application for degree exam will be accepted.**
5. Graduate students should apply for the thesis proposal hearing by providing the following documents to the advisor: (1)「Approval Letter of Your Thesis Research Plan」、(2)「Abstract & Chapter 1-3 at least」(3)「Thesis Proposal Hearing Evaluation Form (Form 2)」.
6. The advisor will form a “Thesis Proposal Hearing Review Team" by inviting the other two STSUT full-time faculty members whose position is assistant professor or above. The faculty members’ professionalization should be relevant to the student’s research field. The “Thesis Proposal Hearing Review Team" consists of 3 people, including the advisor and the other two STUST teachers. The student will pass the evaluation if s/he receives the approval with minimum of 1/2 of the Review Team (each teacher will make the evaluation and sign by using one form). If not passing for the first time, the student is allowed to apply again after one month later than the application date in the same semester. The thesis proposal hearing can be applied twice at most each semester.
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| **學位考試****Degree Examination****(Oral Defense)** | 1. 依據學校學位考試相關規定，欲申請同學請線上提出申請(<https://aura.stust.edu.tw/DegreeApp/login.aspx>)，並繳交紙本申請表與指定資料至所辦。申請表與指定資料項目請見FlipClass-GMBA-Form 3.
2. 碩士班學位考試委員三人，其中校外委員須三分之二。研究生若為共同指導，請指導教授推派 1 人為校內學位考試委員。
3. 進行學位考試時，若學位考試委員提出論文題目需修正者，請於學位考試結束後重新列印更正後論文題目之評分表與論文及格證明書予學位考試委員登分及簽名；學位考試評分表與論文及格證明書需為確定論文題目，請勿塗改。
4. In accordance with the University Degree Examination regulations, applicants please refer to the website *https://aura.stust.edu.tw/DegreeApp/login.aspx* to complete online application and please refer to FlipClass-GMBA-Form 3 to complete the paper application procedures.
5. The Master Degree Graduation Examining Committee must consist of three members with minimum of two third of the committee as non-Southern Taiwan University of Science and Technology members. If there’s joint advisor for graduate student, advisor should assign one as internal degree examination committee.
6. If degree examination committee members ask you to revise your thesis topic, please print out the evaluation form and thesis verification certificate in corrected thesis topic for members scoring and signature. The thesis topic on your degree examination evaluation form and thesis verification certificate should be confirmed and could not be altered.
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